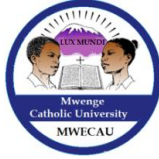


MWENGE CATHOLIC UNIVERSITY (MWECAU)

"Lux Mundi- Light of the World"

P. O. Box 1226
Moshi - Tanzania.
Tel: +255-272974110



Fax: +255-272974108
Email: mwengeuniversity@gmail.com
Web- Site: www.mwecau.ac.tz

23rd September 2025

MWECAU/PG/2025-09

To: Selected Postgraduate

Re: Joining Instructions for Postgraduate Students

With reference to the above subject, we are glad to inform you that you have been selected to join Mwenge Catholic University (MWECAU) to pursue a **Postgraduate Diploma, Master's and Doctor of Philosophy**

You are required to report to the university on **3rd November 2025**, for registration and orientation. Please bring your **Original** academic certificates, transcripts, other relevant academic documents, birth certificate, and printed admission letter on the registration day. You are expected to work hard and diligently in your studies in order to succeed.

Payment of Fees and Registration

MWECAU will register students who have fully paid the administrative fee and half of the tuition fee as shown in the fee structure attached. All payments should be made through the invoices that shall be provided into your admission account **and not otherwise**.

Hostel Accommodation

Mwenge Catholic University will facilitate accommodation for both on and off-campus students. Priority will be given to students with disabilities; the rest is on a first-come, first-served basis. Students are requested **not to pay** for accommodation upon receipt of the admission letter. Payment shall be made only after you have been allocated a room.

Health/Medical Fitness

We attach herewith a certificate of medical fitness that you have to present to a medical practitioner who will examine you and comment on your medical fitness as required. You will bring this form together with all other documents mentioned above.

Location

The University is located some 8 kms North of Moshi town on the road to Mweka Wildlife University. The University is signposted from the YMCA roundabout. Take Sokoine Road towards KCMC Hospital, and at about 3 km past the hospital, the University is signposted on the left. The University is 1.1 km down the road.

Once again, Congratulations and “Karibu”.

Issued By

Prof. Henry Laswai
DVC-ARC
MWECAU

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MEDICAL EXAMINATION FORM

SURNAME OTHER NAMES
AGE SEX.....
COURSE
FACULTY
MARITAL STATUS

PERSONAL HISTORY

Is the examinee suffering from the following? Indicate Yes or No

- | | |
|-------------------------------------|--------------------------------------|
| 1. Tuberculosis | 11. Deformity |
| 2. Asthma | 12. Mental Disorder |
| 3. Rheumatic Fever | 13. Eye disorder |
| 4. Allergic Disorders | 14. ENT Disorder |
| 5. Heart Disease | 15. Skin Disorder |
| 6. Gastric or duodenal ulcers | 16. Anaemia |
| 7. Kidney Diseases | 16. Gynaecological Disorder |
| 8. Diabetes | 18. Major or Minor Operations |
| 9. Hypertension | 19. Serious Accident |
| 10. Epilepsy | 20. Any other serious Disorder |

PHYSICAL EXAMINATION

1. BWT: Height BMI
2. Eyes: Conjunctiva Pupils: Vision: L..... R
- With Glasses: L R
3. State condition of ears: Any discharge
Any abnormality
4. Cardiovascular System
5. Blood Pressure: Systolic Diastolic
6. Any murmur
7. Arteries and veins
- Abdomen
8. Masses
9. Liver

10. Kidney
11. Spleen
12. Any other abnormality

LABORATORY INVESTIGATIONS

1. Parasitology
 - a. Urine
 - b. Stool
2. Hematology
 - a. Full Blood Picture
 - b. Blood Group RH
3. Biochemistry
 - a. Renal Function Test
 - b. Liver Function Test
 - c. Blood Glucose
4. Serology
 - a. VDRL
 - b. Hepatitis A
 - c. Hepatitis B

Comments:

.....

Special Observations:

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I have examined the above mentioned and consider that he/she is physically fit to pursue Certificate/ Diploma/ Bachelor/ Postgraduate Diploma/ Masters and PhD in the above named University

.....
Name	Designation	Signature

.....	Official Stamp:
Date	

Fee Structure for Postgraduate Programmes

COST ITEMS	Postgraduate Diploma		MED/MBA				Master of Science				Doctors of Philosophy Programme					
			Year One		Year Two		Year One		Year Two		Year One		Year Two		Year Three	
	(TZS)	(USD)	(TZS)	(USD)	(TZS)	(USD)	(TZS)	(USD)	(TZS)	(USD)	(TZS)	(USD)	(TZS)	(USD)	(TZS)	(USD)
A. COST PAID DIRECTLY TO THE UNIVERSITY																
Tuition Fees	1,500,000	952	2,220,000	1,410	2,220,000	1,410	2,500,000	1,587	2,500,000	1,587	3,500,000	2,222	3,500,000	2,222	3,500,000	2,222
Administrative Fee	669,600	425	409,600	260	829,600	527	409,600	260	829,600	527	359,600	228	899,600	571	1,099,600	698
Students Government	10,000	5	10,000	5	10,000	5	10,000	5	10,000	5	10,000	5	10,000	5	10,000	5
TCU Quality Assurance	20,000	10	20,000	10	20,000	10	20,000	10	20,000	10	20,000	10	20,000	10	20,000	10
Total	2,199,600	1,393	2,659,600	1,685	3,079,600	1,951	2,939,600	1,862	3,359,600	2,129	3,889,600	2,466	4,429,600	2,808	4,629,600	2,935
B. Direct Payment To Student - Recommended Rates																
Meals Allowance	2,590,000	1,644	2,590,000	1,644	2,590,000	1,644	2,590,000	1,644	2,590,000	1,644	2,590,000	1,644	2,590,000	1,644	2,590,000	1,644
Field Training	900,000	571	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accommodation	350,000	222	350,000	222	350,000	222	350,000	222	350,000	222	350,000	222	350,000	222	350,000	222
Books & Stationery	700,000	444	700,000	444	700,000	444	700,000	444	700,000	444	700,000	444	700,000	444	700,000	444
Proposal Writing	150,000	95	200,000	127	-	-	-	-	-	-	-	-	2,000,000	1,270		
Research/	500,000	317	-	-	800,000	508	800,000	508	800,000	508	-	-	7,000,000	4,444	2,200,000	1,397
DISSERTATION	150,000	95			250,000	159	250,000	159	250,000	159	-	-	-	-	800,000	508
SUB-TOTAL	5,340,000	3,390	3,840,000	2,438	4,690,000	2,978	4,690,000	2,978	4,690,000	2,978	3,640,000	2,311	12,640,000	8,025	6,640,000	4,216
TOTAL A & B	7,539,600	4,783	6,499,600	4,123	7,769,600	4,929	7,629,600	4,840	8,049,600	5,107	7,529,600	4,777	17,069,600	10,834	11,269,600	7,151

.....
Prof. Didas Nahumu Kimaro

Deputy Vice Chancellor Planning, Finance and Administration

Mwenge Catholic University

- * *Administrative Fee includes Registration, Supervision, Examination costs, Plagiarism Check and Graduation Costs*
- * The Administrative, Registration and Supervision fees should be paid at the beginning of each academic year, and the Examination costs, Plagiarism check fees and Graduation costs should be paid at the beginning of the second semester.
- * All payments should be made through the invoices that shall be provided into your admission account and not otherwise.