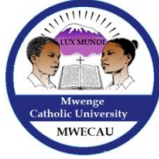


MWENGE CATHOLIC UNIVERSITY (MWECAU)

"Lux Mundi- Light of the World"

P. O. Box 1226
Moshi - Tanzania.
Tel: +255-272974110



Fax: +255-272974108
Email: mwengeuniversity@gmail.com
Web- Site: www.mwecau.ac.tz

23rd September 2025

MWECAU/PG/2025-09

To: Selected None Degree Programmes

Re: Joining Instructions for Certificates and Diploma

With reference to the above subject, we are glad to inform you that you have been selected to join Mwenge Catholic University (MWECAU) to pursue a **Certificate and Diploma Programmes**

You are required to report to the university on **3rd November 2025**, for registration and orientation. Please bring your **Original** academic certificates, transcripts, other relevant academic documents, birth certificate, and printed admission letter on the registration day. You are expected to work hard and diligently in your studies in order to succeed.

Payment of Fees and Registration

MWECAU will register students who have fully paid the administrative fee and half of the tuition fee as shown in the fee structure attached. All payments should be made through the invoices that shall be provided into your admission account **and not otherwise**.

Hostel Accommodation

Mwenge Catholic University will facilitate accommodation for both on and off-campus students. Priority will be given to students with disabilities; the rest is on a first-come, first-served basis. Students are requested **not to pay** for accommodation upon receipt of the admission letter. Payment shall be made only after you have been allocated a room.

Health/Medical Fitness

We attach herewith a certificate of medical fitness that you have to present to a medical practitioner who will examine you and comment on your medical fitness as required. You will bring this form together with all other documents mentioned above.

Location

The University is located some 8 kms North of Moshi town on the road to Mweka Wildlife University. The University is signposted from the YMCA roundabout. Take Sokoine Road towards KCMC Hospital, and at about 3 km past the hospital, the University is signposted on the left. The University is 1.1 km down the road.

Once again, Congratulations and “Karibu”.

Issued By

Prof. Henry Laswai
DVC-ARC
MWECAU

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MEDICAL EXAMINATION FORM

SURNAME OTHER NAMES
AGE SEX.....
COURSE
FACULTY
MARITAL STATUS

PERSONAL HISTORY

Is the examinee suffering from the following? Indicate Yes or No

- | | |
|-------------------------------------|--------------------------------------|
| 1. Tuberculosis | 11. Deformity |
| 2. Asthma | 12. Mental Disorder |
| 3. Rheumatic Fever | 13. Eye disorder |
| 4. Allergic Disorders | 14. ENT Disorder |
| 5. Heart Disease | 15. Skin Disorder |
| 6. Gastric or duodenal ulcers | 16. Anaemia |
| 7. Kidney Diseases | 16. Gynaecological Disorder |
| 8. Diabetes | 18. Major or Minor Operations |
| 9. Hypertension | 19. Serious Accident |
| 10. Epilepsy | 20. Any other serious Disorder |

PHYSICAL EXAMINATION

1. BWT: Height BMI
2. Eyes: Conjunctiva Pupils: Vision: L..... R
- With Glasses: L R
3. State condition of ears: Any discharge
Any abnormality
4. Cardiovascular System
5. Blood Pressure: Systolic Diastolic
6. Any murmur
7. Arteries and veins
- Abdomen
8. Masses
9. Liver

10. Kidney
11. Spleen
12. Any other abnormality

LABORATORY INVESTIGATIONS

1. Parasitology
 - a. Urine
 - b. Stool
2. Hematology
 - a. Full Blood Picture
 - b. Blood Group RH
3. Biochemistry
 - a. Renal Function Test
 - b. Liver Function Test
 - c. Blood Glucose
4. Serology
 - a. VDRL
 - b. Hepatitis A
 - c. Hepatitis B

Comments:

.....

Special Observations:

.....

I have examined the above mentioned and consider that he/she is physically fit to pursue Certificate/ Diploma/ Bachelor/ Postgraduate Diploma/ Masters and PhD in the above named University

.....
Name	Designation	Signature

.....	Official Stamp:
Date	

Fee Structure for Postgraduate Programmes

FEE STRUCTURE FOR ACADEMIC YEAR 2025/2026 CERTIFICATE AND DIPLOMA PROGRAMMES							
	Cost Items	Certificate Programmes		Diploma Programmes			
				FIRST YEAR		SECOND YEAR	
		TANZANIANS (TZS)	FOREIGNERS (USD)	TANZANIANS (TSHS)	FOREIGNERS (USD)	TANZANIANS (TSHS)	FOREIGNERS (USD)
	TUITION FEES	650,000	400	880,000	545	880,000	545
	ADMINISTRATIVE FEE	299,600	155	299,600	155	329,600	173
	STUDENTS GOVERNMENT	10,000	5	10,000	5	10,000	5
	NACTE VERIFICATION FEE	20,000	10	20,000	10	-	-
	NACTE QUALITY ASSURANCE	20,000	10	20,000	10	20,000	10
	TOTAL	999,600	580	1,229,600	725	1,239,600	733
B. ITEMS PAYABLE DIRECTLY TO STUDENT - RECOMMENDED RATES							
	MEALS ALLOWANCE	2,590,000	1,599	2,590,000	1,599	2,590,000	1,599
	ACCOMMODATION	350,000	216	350,000	216	350,000	216
	BOOKS & STATIONERY	200,000	123	200,000	123	200,000	123
	SUB- TOTAL	3,140,000	1,938	3,140,000	1,938	3,140,000	1,938
	TOTAL A & B	4,139,600	2,518	4,369,600	2,663	4,379,600	2,671

Prof. Didas Nahumu Kimaro

Deputy Vice Chancellor Planning, Finance and Administration

N.B

1.0 Administrative fee, TCU Quality Assurance fee, and Students' Government fee should be paid full at the beginning of the academic year.

2. Tuition fee can be paid fully at the beginning of each academic year or in two installments at the beginning of each semester.

3.0 Fees once paid are non-refundable.

4.0 Fees structure is subject to changes without notice.

5.0 Students are advised to follow the payment instructions strictly. All payment to be paid in CRDB Account through the students' invoice number.